

Draft Minutes of the Third Meeting of the Academic Council held on Friday, 9th May 2025 at 10:30 am.

The third meeting of the Academic Council of AET's St. John Institute of Pharmacy and Research (Autonomous) was held on Friday, 9th May 2025, at 10:30 am in the Conference Room, SJIPR, Palghar in hybrid mode.

The following members and special invitees were present

Members		Special Invitees
Mr. Benedict Mascarenhas	Dr. Deepak Bharati	Dr. Evans Coutinho
Dr. Urmila Joshi	Dr. Popat Mohite	Mr. Charles Pais
Dr. Krishnapriya Mohanraj	Dr. Abhijeet Puri	
Dr. Paraag Gide	Mrs. Vrushali Gokhale	
Dr. Savita Tauro	Mrs. Deepali Nahar	
Dr. Norma Rebello	Mr. Jegan Nadar	
Dr. Bharat Dhokchawle		

Members, Dr. Anand Kapse, Dr. Anuradha Majumdar, Mr. Amar Pawar and Special Invitees, Mr. Albert W. D'Souza, Mrs. Elvina D'Souza Mrs. Elaine D'Souza Buthello, Mr. Aldridge D'Souza and Dr. Suhas Pednekar were granted leave of absence.

The meeting commenced with the Campus Anthem, The Universal Prayer of Peace. Principal, Dr. Savita Tauro welcomed the members of the Academic Council and the following agenda was then presented.

Agenda No. 1 - To consider and approve the minutes of the Second Meeting of the Academic Council held on 29th November 2024 (Annexure 1)

The minutes of the Second Meeting of the Academic Council held on Friday, 29th November 2024 were circulated to all members, as Annexure 1, for their review. Since no comments or suggestions were received, the minutes were confirmed.

Agenda No. 2 - To consider and approve the Action Taken Report on the Resolutions passed in the Second Meeting of the Academic Council held on 29th November 2024 (Annexure 2)

The committee was briefed on the actions taken on the resolutions passed at the second meeting of the Academic Council held on 29th November 2024 in the tabular form.

Agenda No. 3 – To consider and approve the recommendations of the Board of Studies with or without modification for the following points at their 3rd Meeting held on 6th May 2025 (Annexure 3)

a. Academic and Examination Calendar for B. Pharm. and M. Pharm. for 2025-26

Gist of recommendations of Board of Studies presented to Academic Council	Recommendations and Approvals of the Academic Council
<ul style="list-style-type: none"> ✓ The Academic Calendar for 2025-26 was for B. Pharm. and M. Pharm. was accepted by the Board of Studies noting that the number of academic, examination and activity days were are meeting the regulatory norms. ✓ The proposal to delete the timeline “within 15 days” of declaration of results for the conduct of re-examinations was accepted 	<ul style="list-style-type: none"> ✓ The proposed Academic and Examination Calendar of 2025-26 for B. Pharm. and M. Pharm and the modification in timeline for re-examination are approved by the Academic Council

Resolved that the recommendations made by the Board of Studies at its meeting held on 6th May 2025, vide Agenda No. 3a, to consider and approve the Academic and Examination Calendar for 2025-26 be accepted as per Annexure 3 and the same be brought into force from Academic Year 2025-26

b. Inclusion of Revaluation in the process of Examination, Assessment and Evaluation from First Half of 2025

Gist of recommendations of Board of Studies presented to Academic Council	Recommendations and Approvals of the Academic Council
<ul style="list-style-type: none"> ✓ “Revaluation” to be included in the process of examinations and evaluations from the First Half of 2025 	<ul style="list-style-type: none"> ✓ Approved the inclusion of “Revaluation” in the process of Examination, Assessment and Evaluation from First Half of 2025

Resolved that the recommendations made by the Board of Studies at its meeting held on 6th May 2025, vide Agenda No. 3b to consider the inclusion of “Revaluation” from First Half 2025 be accepted as per Annexure 3 and the same be brought into force from Examinations for First Half 2025

c. Value-Added Courses for Academic Year 2025-26

Gist of recommendations of Board of Studies presented to Academic Council	Recommendations and Approvals of the Academic Council
<ul style="list-style-type: none"> ✓ Course on Excel and Advanced Excel to be conducted in Semester VIII along with subject of "Biostatistics and Research Methodology ✓ Introduce Course on JMP Statistical Discovery and such other software that will help students in data analysis in their projects at UG and PG levels. ✓ Introduce course on 'Safe disposal of Pharmaceutical and Personal Care products after Expiry' 	<p>Approve the proposed Value-Added Courses including the following recommendations</p> <ul style="list-style-type: none"> ✓ Course on 'Performance Evaluation and Assessment and Substantiation of Claims in topical formulations' ✓ 'Documentation in Pharmaceutical Industry' ✓ A perception-based, research-oriented course providing hands-on training and encouraging collaboration

Resolved that the recommendations made by the Board of Studies at its meeting held on 6th May 2025, vide Agenda No. 3c to consider the Value-Added Courses for Academic Year 2025-26 be accepted as per Annexure 3 along with the recommendations made by the Academic Council and the same be brought into force from Academic Year 2025-26

d. Credit for participation / achievement in Extra-curricular / Co-curricular activities

Gist of recommendations of Board of Studies presented to Academic Council	Recommendations and Approvals of the Academic Council
<ul style="list-style-type: none"> ✓ Co-curricular and Extra-curricular activities contributing to the academic credit should be part of Third and Final Year B. Pharm. ✓ Define the weightage for co-curricular and extra-curricular activities ✓ Design Metrics and Rubrics for evaluation and grant of credit 	<p>Approved the proposed recommendations with following modifications</p> <ul style="list-style-type: none"> ✓ Academic credit be granted for participation in Co-curricular and Extra-curricular activities from First to Final Year B. Pharm. ✓ Provide multiple activities but limit the activities to be considered for grant of credits to three

Resolved that the recommendations made by the Board of Studies at its meeting held on 6th May 2025, vide Agenda No. 3d to consider Credit for participation / achievement in Extra-curricular / Co-curricular activities be accepted as per Annexure 3 along with the recommendations made by the Academic Council and the same be brought into force from Academic Year 2025-26



Agenda No. 4 - To review and suggest improvement in curricular, co-curricular and extracurricular activities

Recommendations of the Academic Council to include activities inculcating

- ✓ Social Responsibility
- ✓ Environmental Sustainability

Agenda No. 5 - Any other matter with the permission of the Chair

Recommendations of the Academic Council

- ✓ Train faculty to increase the number of patents and research outcomes to enhance visibility and perception of institute

The meeting ended at 11:45 am

Member-Secretary

Chairman