

## **Minutes of the First Meeting of the First Governing Body held on Tuesday, 11<sup>th</sup> June 2024**

The first meeting of the First Governing Body of AET's St. John Institute of Pharmacy and Research (Autonomous) was held on Tuesday, 11<sup>th</sup> June 2024 at 2:30 pm in the Conference Room, SJIPR, Palghar.

The following members and special invitees were present

<b>Members</b>		<b>Special Invitees</b>
Mr. Albert W. D'Souza	Dr. Evans Coutinho	Mr. Vidyadhar Patil
Mrs. Elvina D'Souza	Dr. Govind Asane	Mr. Satheesh Shetty
Mrs. Elaine D'Souza Buthello	Dr. Norma Rebello	
Mr. Aldridge D'Souza	Mr. Cornelius Pereira	
Mr. Errol De Souza	Dr. Savita Tauro	
Dr. Krishna Iyer		

The meeting was held in hybrid mode and commenced with the Campus Anthem, The Universal Prayer of Peace. Chairman, Mr. Albert W. D'Souza, welcomed the members. Principal, Dr. Savita Tauro then presented the agenda which was discussed and deliberated with the following resolutions.

### **AGENDA NO. 1:**

**To consider and approve the Minutes and Recommendations made at the First Meeting of the First Academic Council of St. John Institute of Pharmacy and Research (Autonomous) held on Friday, 7<sup>th</sup> June 2024 (Annexure I)**

The Minutes and Recommendations of the First Meeting of the First Academic Council of St. John Institute of Pharmacy and Research (Autonomous) held on 7<sup>th</sup> June 2024 were presented before the First Governing Body. The broad outline of the minutes and recommendations of the Academic Council Meeting were as follows

**Item 1.1** - Resolved that all the recommendations made and subsequently passed by the Board of Studies in their meeting held on 4<sup>th</sup> June 2024 vide Item No. 1.1, to introduce the Course of Study, Syllabus and Scheme of Examinations for the four-year Bachelor of Pharmacy is accepted as per Appendix 1.1, and the same be brought into force from Academic Year 2024-25.

**Item 1.2** - Resolved that the recommendations made by the Board of Studies for the Conduct of Examinations with the introduction of 'Additional Examination' for Final Year B. Pharm. for Bachelor of Pharmacy and subsequently passed by the Academic Council be accepted as per Appendix 2 and the same be brought into force from the academic year 2024-25

**Item 1.3** – Resolved that all the recommendations made by the Board of Studies and subsequently passed by the Academic Council in their meeting held on 7<sup>th</sup> June 2024, with regard to the Academic Calendar for the Bachelor of Pharmacy, is accepted as per Appendix 3 and the same be brought into force from the Academic Year 2024-25

**Item 1.4** – Resolved that the recommendations made by the Board of Studies and subsequently passed by the Academic Council with regard to the introduction of Value-Added Courses is accepted as per Appendix 4 and the same be brought into force from the Academic Year 2024 – 25.

**Item 2** - Resolved that all the recommendations made by the Board of Studies and subsequently passed by the Academic Council in their meeting held on 7<sup>th</sup> June 2024 with regard to Admissions, Extra-curricular Activities and Training & Placement Activities be accepted and be brought into force from the Academic Year 2024 – 25.

***Resolved that all the recommendations by the Academic Council on the basis of the recommendation of the Board of Studies meetings held on 7<sup>th</sup> June 2024 with regard to the (i) Introduction of the Course of Study, Syllabus and Scheme of Examinations (Item 1.1), Conduct of Examinations (Item 1.2), Academic Calendar (Item 1.3) and Value-Added Courses (Item 1.4), (ii) Admissions, Extra-curricular Activities and Training & Placement Activities (Item 2) be accepted as per Annexure 1, and the same be brought into force from the Academic Year 2024-25.***

## **AGENDA NO. 2**

**To consider and approve the requirement of the Teaching Faculty and Staff for A.Y. 2024 - 2025 (Annexure 2).**

The Principal placed before the Governing Body the details of the current Faculty strength, department wise and discussed the requirement of Additional Teaching Faculty and Staff for the Academic Year 2024-25, as well as the proposal for appointing Senior PG students as Laboratory Demonstrators for UG Practical classes.

***Resolved that the requirement of the additional teaching staff for A.Y. 2024 - 2025, be accepted as per Annexure 2, and the due process be followed for their recruitment.***

***Resolved that the requirement of the additional non-teaching staff for Academic Year 2024-25 be accepted as per the Annexure 2 and the due process be followed for their recruitment***

***Resolved to accept the proposal for appointment of Senior PG students as Laboratory Demonstrators for UG Practical classes***

### **AGENDA NO. 3**

**To consider and approve the Minutes of the First Meeting of the First Finance Committee of St. John Institute of Pharmacy and Research (Autonomous) held on 22<sup>nd</sup> May 2024 (Annexure 3).**

The Minutes and Recommendations of the First Meeting of the First Finance Committee of St. John Institute of Pharmacy and Research (Autonomous) held on 22<sup>nd</sup> May 2024 were presented before the Governing Body.

***After deliberation, it was resolved that the Minutes and Recommendations of the First Meeting of the First Finance Committee held on 22<sup>nd</sup> May 2024, be accepted as per Annexure 3, and the same be brought into force from the Academic Year 2024-25.***

### **AGENDA NO. 4**

**To consider and approve the infrastructure requirement of the various departments from the A.Y. 2024 - 2025 (Annexure 4).**

The following infrastructure requirements were presented by the Principal

- ✓ Classroom for First Year B. Pharm. with capacity for 105 students
- ✓ Exam Control Office with Strong Room
- ✓ Dedicated NAAC Record Room
- ✓ Training & Placement Office

***Resolved that the requirement of the additional infrastructure for A.Y. 2024 - 2025, be accepted as per Annexure 4, and the due process be followed for fulfilment of the same.***

The meeting ended at 4:00 pm with a vote of thanks to the Chair.

Member-Secretary

Chairman